



Mr.

RE: Employment Request

Dear Mr.:

Thank you for your interest in becoming a Court Security Officer. Akal Security, Inc. is the contracting company who handles the United States Marshal Service Court Security Program for the 6th Judicial Circuit and the Northern District of Ohio. You have requested to be considered for a position in Cleveland.

Enclosed is a short form that will allow me the opportunity to ensure you meet the qualifications for the CSO position and also provides me information I will need to contact you in the event an opening becomes available at your requested facility. You will then be notified when interviews will be held. If selected, you will begin the full employment process. This encompasses completing a full application, medical examination, and a background investigation. This process on average takes between four to six months.

Once you have completed the enclosed short form, return it to me at the Stokes Federal Courthouse located at 801 W. Superior Ave. Cleveland, Ohio 44113. Phone 216-664-1110. Feel free to call me with any questions you may have or to report any personal informational changes so I may contact you in the future.

Sincerely,

Dennis C. Opdahl
Site Supervisor
Northern District of Ohio

CSO Qualification Standards

The Contractor must provide CSO personnel that meet the following minimum qualifications. These standards are outlined in Section C-6 of the Sixth Judicial Circuit USMS Contract.

- Be a citizen of the United States of America.
- Be 21 years of age. While there is no maximum age limit for CSO positions, all applicants must be able to withstand physical demands of the job and be capable of responding to emergency situations.
- Be a high school graduate or have a GED or equivalency.
- Be able to speak fluently, read, and write the English language or any other language determined to be necessary by the U.S. Marshal of the District where the services are to be performed.
- Possess or be able to obtain a valid state drivers license for the state where services are to be performed, and have a safe driving record for the past five years.
- Have at least three (3) calendar years of verifiable experience as a certified law enforcement officer or its military equivalency; provided the experience includes general arrest authority (experience does not have to be consecutive). General arrest authority is defined as the authority conveyed upon a person to make felony arrests of persons not under a custodial arrangement (prisoner, probation, or parole violator) throughout a valid jurisdiction. The state or federal codes specific to the persons qualifying experience will be used to determine the CSO applicant's arrest authority. **The CSO applicant's arrest authority must be verified by the Contractor prior to submitting the application for approval.**
- Be free from conviction of a misdemeanor crime of domestic violence in accordance with Title 18, Section 922 (g) (9) of the United States Code. The term "convicted" is generally defined in the statute as excluding anyone whose conviction has been expunged, set aside, or pardoned.

Akal Security, Inc.

PO Box 1197
Santa Cruz, NM 87567

APPLICATION FOR EMPLOYMENT

Akal Security is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, sex, age, religion, national origin, ancestry, mental, physical handicap, medical condition, disabled veterans or Vietnam era veterans. At Akal Security, all terms and conditions of employment are and will continue to be established on the basis of the individual's qualifications and ability to perform the job.

PERSONAL DATA:

Name: _____ Date: _____

Resident Address: _____
Street Address (not PO Box) City State Zip

Mailing Address: _____
PO Box okay City State Zip

Phone Numbers: _____

Driver's License #: _____ State: _____ SS#: _____

I am interested in a: _____ Full Time Position _____ Part Time Position

Date I can Start: _____

IN CASE OF EMERGENCY NOTIFY:

Name: _____ Relation _____ Phone: _____

PERSONAL HISTORY:

Have you had military experience? _____ Yes _____ No

If "Yes", submit your DD214 with this application.

Branch of Military: _____

Period of Active Duty: From: _____ To: _____

Do you have law enforcement experience? _____ Yes _____ No

If "Yes", please provide a brief explanation of such experience:

