

INTER-OFFICE COMMUNICATION

Date January 14, 2010



File 2-AWA

To Post Commanders Attention All Personnel / Retirees /

From Captain G.J. Williams, District Seven Commander Auxiliary

Subject 2009 Employee Award Luncheon

The District Seven Awards Luncheon for the 2009 award winners will be held on Thursday, March 4, 2010. All employees, retirees, and Auxiliary are cordially invited and encouraged to attend. *This will be considered an on-duty detail for the award winners.* If adjustment of schedules for attendance is necessary, no overtime, report back or double back hours will be authorized. This is an excellent opportunity for a relaxing time of fellowship to honor our award recipients.

DATE: *Thursday, March 4, 2010*

TIME: *11:00 – 11:15 Social time
11:15 – 12:30 Program
12:40 Lunch*

LOCATION: *Mr. Lee's Restaurant* (IS77 N Exit 46B; IS77 S Exit 46:
2000 Wheeling Avenue **Mr. Lee's is located approx. ¼ mile W of**
Cambridge, Ohio **IS77 on the left. Park in the rear of the**
building – enter on west side of building)

LUNCH BUFFET: *Baked Chicken / Baked Steak
Butter Parsley New Potatoes
Country Style Green Beans
Salad Bar / Rolls
Beverage
Assorted Pies*

COST: *\$14.00 per person (includes tax and gratuity)*

Each post should collect the money for all attendees and deliver the cash to DHQ **no later than Tuesday, February 23, 2010.** Please include a list of attendees. There will be no refunds.